



AUDIT ANALYTICS SOFTWARE FOR TRAVEL AND ENTERTAINMENT EXPENSE: T&E GUARDIAN

Travel and Entertainment expense Card programs (T&E) are one of the largest areas of spend for most organizations. Utilizing expense systems is only half the solution. Travel and expense reports need to be audited to verify that proper policy is enforced and approvals are not rubber stamped.

T&E Guardian tests for proper class of ticket, car rental and provider of service. Flagging blacklisted vendors, flights not flown, and improper purchases. With detail level data T&E Guardian will verify that tickets were properly purchased in advance, expenses coincide with travel dates and locations, and expenses do not include personal or spousal expenses.

Complete Transparency of Card Transactions

CFG combines and relates data from all sources of the T&E process from card transactions to T&E reporting systems. Spend analytics, audit results and supporting data is delivered to the user in reports and on dashboards with drill down capabilities to supporting data.

Continuous Monitoring of Expense Activity

CFG runs daily reports that give companies spend data and audit results days after a purchase occurs.

The Total Audit

CFG audits 100% of expense activity including detail level data. CFG even conducts random audits with a guarantee that every cardholder is selected at least twice a year to ensure that employees know the program is being reviewed.

From Identification to Resolution

CFG's defined workflow and automated follow up ensures that all audit findings are resolved. Each stage of the audit process is tracked in the CFG Workflow, documenting a complete audit trail; from email correspondence to attached documents.

Training and Education

CFG's continuous monitoring and root cause analysis pinpoints areas for employee training and new policy development. The real-time analysis identifies issues immediately, so process modifications can be made to limit exposure.

We would welcome the opportunity to further discuss our services with you. Please feel free to contact us at 843.416.1085 or info@moodyinternationalllc.com. For further information, you may visit our web site at www.moodyinternationalllc.com

RISKS ADDRESSED

- Paying Vendors By Check and T&E Card
- Lack of internal controls
- Managing 1000s of employees with payment authority
- Ability to Enforce T&E Card policies and Procedures
- Control program expansion

KEY BENEFITS

- Program transparency
- Reduce Waste & Fraud
- Increase use of preferred Vendors
- Increase Card Rebates
- Consolidate multiple programs for audit
- Consistently Apply Audit Rules to 100% of data
- Improve Controls
- Improve Decision Making

FEATURES

- Defined Workflow
- Automated auditing
- Action/task reminders
- Continuous Monitoring
- Dashboard/Scorecard
- Dynamic Reporting
- Software-as-a-Service